

The Ultimate Set Kit Checklist for Production Assistants

CELTIX

Essentials

- Notebook (small, pocket-sized) and at least two pens Fully charged phone
- Portable power bank and charging cable
- Photo ID
- Call sheet (digital or printed)
- Wallet and emergency cash
- Reusable water bottle
- Snacks that won't melt or crumble

Clothing & Personal Prep

- Comfortable, closed-toe shoes (no bright colours)
- Weather-appropriate layers
- Waterproof jacket or coat
- Sun protection (hat / sunscreen)
- Warm gloves (for early mornings or night shoots)
- Spare socks (optional but lifesaving)

Useful Extras

- Sharpie marker
- Headtorch or small torch
- Painkillers or personal medication
- Hand sanitiser or wipes
- Plasters / blister pads
- Earplugs (for loud environments)

Mindset Checklist

- Arrive early (early is on time)
- Listen more than you speak
- Ask questions if unsure, once
- Stay off your phone unless required
- Be calm, even when things change
- Look after yourself (hydrate and eat)