Previsualization Checklist

CELTX

Use this checklist to test your scene before production and catch costly problems early.

Define the Scene

□ Identify the scene's purpose
□ Mark the key story and emotional beats
□ Decide whose perspective matters most
□ Confirm what the audience needs to understand

Plan the Space

□ Review location photos and measurements
□ Sketch doors, windows, furniture and obstacles
□ Mark actor positions and movement
□ Check camera and equipment access

Visualize the Sequence

□ Choose a previs method: storyboard, animatic, floor plan or video test
□ Plan shot sizes and camera angles
□ Test camera movement and blocking
□ Check eyelines and screen direction
□ Make sure each essential beat has coverage

Test Timing and Practicality

□ Assemble a rough version of the sequence
□ Add temporary dialogue, music or effects if needed
□ Estimate the length of each setup
□ Identify specialist equipment or visual effects
□ Flag stunts, vehicles, crowds or safety concerns
□ Simplify any shots that don't justify the time or cost

Review With the Crew

□ Share the previs with relevant department heads
□ Confirm the plan's achievable within the location
□ Check lighting, sound, design and scheduling needs
□ Gather feedback and resolve conflicts
□ Agree which shots are essential and which are optional

Finalize the Plan

□ Update the shot list and storyboards
□ Add technical requirements to the script breakdown
□ Reflect setup times in the schedule
□ Label the latest version clearly
□ Share the approved plan with the crew